



Barbara & Valerie's Bookkeeping Inc.  
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<b>Taxpayer Name</b>			
<b>Tax Year</b>		<b>Total Income</b>	
<b>Business Expenses Form</b>			
Accounting		Interest	
Advertising & Promotion		Laundry	
Alarm & Protection		Legal Fees	
Bank Charges		License & Permits	
Bad Debts		Meals - Clients & Out of Town	
Books		Meals for Crew	
Casual Labor		Office Expense	
Cellular Phone		Pest Control	
Cleaning & Sanitation		Postage	
Commissions		Professional Services	
Credit Card (Merchant) Fees		Purchases - Materials	
Dry Cleaning		Rent- Business	
Dues & Subscriptions		Repairs & Maintenance	
Dump Fees		Small Tools	
Educational Expense		Sub Contractors	
Employee Benefits		Supplies and Job Costs	
Entertainment Expense		Telephone - Business	
Equipment Fuel		Tolls & Parking	
Equipment Leasing		Travel Expense	
Equipment Repair		Uniforms & Work Clothes	
Freight		Utilities	
Gifts for Clients		Vehicle Fuel	
Guard Dog		Vehicle Insurance	
Insurance - Health		Vehicle Mileage	
Insurance - Home Owners		Vehicle Rental	
Insurance - Liability		Vehicle Repair	
Insurance - Workers Comp		Wages	
Internet Service			

<b>Taxes</b>			
Corporation		Sales	
Miscellaneous		Surcharge	
Payroll		Other	
Real Estate		Other	

